

THU Guidelines for Awards and Subsidies for Enhancing Faculty and Student Teaching and Academic Performance

under the Ministry of Education Subsidized University Advancement and Operational Improvement Project

2026/4/22 Approved by the Office of Academic Affairs Administrative Meeting

- I. Tunghai University (hereinafter referred to as “THU”) establishes these Guidelines in accordance with the Ministry of Education Guidelines for the Subsidized University Advancement and Operational Improvement Project to enhance academic performance, improve overall academic rankings, encourage outstanding faculty members, support students participating in international competitions, exhibitions, and academic conferences, strengthen the international competitiveness of faculty and students, and enhance THU’s international visibility.
- II. Eligible Recipients:
 - (I) Faculty: Full-time faculty members of THU who have been selected by the Ministry of Education as recipients of the Outstanding Teaching Practice Research Program.
 - (II) Students: Currently enrolled students of THU, excluding students in in-service programs and Mainland Chinese students (excluding students from Hong Kong and Macao).
- III. Applicants may not receive duplicate funding for the same award or subsidy. Applicants who have already received awards or subsidies of the same nature from the Ministry of Education, the National Science and Technology Council, or other organizations shall not submit additional applications.
- IV. Award and Subsidy Categories and Standards:
 - (I) Teaching Practice Research Program Award for Faculty: Faculty members selected as recipients of the Ministry of Education’s Outstanding Teaching Practice Research Program shall receive an award of NT\$15,000 per project.
 - (II) Subsidies for Students Participating in International Competitions, Exhibitions, and Graduate Students Attending International Academic Conferences:
 1. Eligibility:
 - (1) Students representing THU in international competitions or exhibitions (individual or team participation), excluding athletic and student club competitions.
 - (2) Graduate students attending international academic conferences who have applied for subsidies from the National Science and Technology Council but have not received such subsidies.
 2. Subsidy Regulations:
 - (1) The subsidy includes round-trip airfare and registration fees and shall be

reimbursed based on actual expenses. Airfare subsidies are limited to economy-class tickets on domestic airlines. If a foreign airline must be used due to special circumstances, the applicant shall submit the “THU Application Form for Personnel Traveling Abroad on Official Business by Foreign Airlines” in accordance with regulations and may proceed only after approval by the President.

(2) Team subsidies may be distributed according to the agreed proportion among members or divided equally.

3. Maximum Subsidy Amounts:

(1) Individual Applications: Asia: NT\$15,000; Other regions: NT\$30,000.

(2) Team Applications: Asia: NT\$25,000; Other regions: NT\$40,000.

V. Application, Review, and Approval Procedures:

(I) Application Schedule:

Application Semester	Application Start Date	Application Deadline	Eligible Achievement Period
First Semester	First Day of School	November 30	June 1 to November 30 of the current year
Second Semester	First Day of School	May 31	December 1 to May 31 of the current year

(II) Applicants shall submit the application form and supporting documents to the Center for Teaching and Learning of the Office of Academic Affairs within the application period each semester.

(III) Review Principles:

1. Faculty: Approval shall be based on the list of outstanding Teaching Practice Research Programs announced by the Ministry of Education.
2. Student: Subsidies for students participating in international competitions, exhibitions, and graduate students attending international academic conferences:
 - (1) Initial Review: Conducted by the Center for Teaching and Learning (including eligibility verification and duplicate application checks).
 - (2) Secondary Review: The Teaching Development Committee shall convene review meetings in June and December each year.
 - (3) The Committee may determine the list of approved recipients and subsidy amounts based on the annual budget, academic value of applications, and international impact.

VI. Funding Implementation and Transfer Principles:

- (I) Funding under these Guidelines shall be provided from the current expenditure budget of the Ministry of Education Subsidized University Advancement and Operational Improvement Project.
- (II) The implementation period shall run from Academic Year 2025 to Academic Year 2027. If the annual budget has been exhausted, applications will no longer be accepted.
- (III) Award and subsidy funds for faculty and student categories may be transferred between categories. Related reimbursement procedures shall be handled in accordance with the Ministry of Education Guidelines for the Reporting and Settlement of Subsidized, Donated, and Commissioned Project Funds and THU accounting procedures.

VII. Recipient Obligations and Revocation of Awards/Subsidies:

- (I) Recipient Obligations: Students receiving awards or subsidies shall provide award information for publication in campus news, submit achievement reports, and participate in campus activities such as achievement presentation events.
- (II) Revocation of Awards/Subsidies: If application materials involve fabrication, plagiarism, infringement of others' intellectual property rights, duplicate applications, or other improper conduct, THU may revoke the award eligibility, recover the awarded subsidies already issued, and handle the matter in accordance with University regulations.

VIII. Any matters not specified herein shall be handled in accordance with relevant regulations of the Ministry of Education and THU.

- IX. These Guidelines shall be promulgated upon approval by the Office of Academic Affairs Administrative Meeting.